

Dear Driver

Fleet Contact Details – Alphabet Ltd

Please find below all the contact details that you may need during the lease of the car.
(Please add these numbers to your contact list.)

Your lease company is Alphabet Ltd

Accident	CVS (Complete Vehicle Support) – 0844 7799 699 Select option 1 for Claims and they will sort out repairs under the company insurance.
Windscreen	CVS (Complete Vehicle Support) – 0844 7799 699 Select option 1 for Claims and they will sort out repairs or replacement under the company insurance.
Breakdown	Alphabet Driver Line – 0370 012 0301 Select option 1 for Breakdown and this will transfer you to the AA
Tyres	Alphabet Driver Line – 0370 012 0301 Select option 4 for Tyres. Alternatively, you can take your vehicle to your local Kwik Fit – don't forget to let them know it's an Alphabet lease car Have your tyre size and make ready to hand, something like 225/55 R18 96Y Michelin (found on the side of your tyre)
Service/MOT (service when the light is showing on the dash)	Alphabet Driver Line – 0370 012 0301 Select option 5 for service and maintenance Alternatively, you can book with your local dealership – don't forget to let them know it's an Alphabet lease car
Maintenance	Alphabet Driver Line - 0370 012 0301 Select option 4 for service and maintenance Alternatively, you can book with your local dealership – don't forget to let them know it's an Alphabet lease car

If you have any problems with the above, please contact Fleet Management on 01489 663783 or email fleetmanagement@applied-driving.com and we will be happy to assist.